

MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

Wednesday, December 13, 2004 at the Senior Center, 270 Scott Street, Paso Robles

CALL MEETING TO ORDER

Vice-Chairperson Dutra called the meeting to order at 1:30 p.m.

PLEDGE OF ALLEGIANCE

Member Bader led the Pledge of Allegiance.

ROLL CALL

Judy O'Neal, Administrative Assistant, took roll as follows:

Members present:	Helen Dutra, Dolly Bader, Gene Bartlett, Jack Sloan, Edna DeBardelaben and Dale Gustin
Absent:	Jan Stemper-Brown, Virginia Harris and Renee' Clark
City staff:	Charlotte Gorton, Lynda Holt, Barbara Partridge, Annie Robb and
Judy	O'Neal
City Council:	Mayor Pro-Tem Heggarty

PUBLIC COMMENTS

Lynda Holt, Recreation Coordinator, advised:

- Member Harris is having trouble again with her last hip surgery and will have a different surgery in December. Due to her health issues, she is not volunteering.
- Member Clark has been to the Senior Center twice since her hip surgery and is looking very well. She is expected to be back to work in the Senior Nutrition Program in four weeks.

AARP Program

- Mayor Pro-Tem Heggarty would like information on the AARP National Charter. Lynda will gather information and forward to Heggarty.
- The Paso Robles Chapter is no longer active. SLO AARP Chapter meets every two months.

PRESENTATIONS - None

CONSENT AGENDA

1. A motion was made by Member Sloan, seconded by Member Bartlett, to approve the Minutes of the November 8, 2004 meeting. Motion passed.

NEW BUSINESS

2. **Senior Scholarship Fund Program**
 - Charlotte Gorton, Recreation Services Manager, discussed the proposed Senior Scholarship Program and application form.

- We can advertise this new program in the monthly newsletter. Applications will be available at the Senior Center and Centennial Park. This program was established in 2004 and becomes effective in January 2005.
 - A motion was made by Member Gustin, seconded by DeBardelaben, to authorize establishment of the Senior Scholarship Program as written, with funding from the Senior Endowment Fund. Lynda Holt will take necessary steps to start the Senior Scholarship Program. Motion passed.
3. **Review Goals to submit to City Council January 2005**
- Director Partridge discussed the City Council will hold its bi-annual, comprehensive, goal-setting session on February 12, 2005. The City Council has asked for the Senior Advisory Committee to submit their goal desires before January 2005.
 - A report was distributed for the Advisory to review in establishing their goal suggestions that contained:
 - Request for input on Council Goals
 - P.R. General Plan 2003 Goals & Action Items for LRS Element
 - 2003 City Council Goals with comments on status
 - After discussion, the following is a synopsis of goals to submit to the City Council in order of priority:
 - 1) Transportation
 - 2) Adequate staffing for the Senior Center
 - 3) Aquatic Facility
 - 4) Affordable senior housing
 - 5) Expand the Senior Center
4. **Commercial Refrigerator Update**
- Lynda Holt sent a staff report requesting a warrant for \$2400 from the Senior Endowment Fund to purchase the new double-door refrigerator to be shared by the Senior Center and Senior Nutrition Program.
 - After doing some background work, we were able to find a cheaper refrigerator for \$2400 instead of the original \$4000 request.
 - Moving the freezer to the dining hall closet has been approved by the City's Building and Emergency Services Departments, with implementing proper ventilation. The extra refrigerator will be used by other city programs.
5. **Senior Programming & Senior Endowment Monthly Report**
- Senior Programming**
- Charlotte Gorton, Recreation Services Manager, discussed using the Senior Endowment Fund to expand Senior Center programming in 2005.
 - Quilt Fundraiser - Lynda will verify where the monies were deposited for the quilt fundraiser.
 - Dutra discussed the Mello Roos Tax Measure – monies collected from annual property taxes.
- Senior Endowment Fund**
- According to the monthly report, we are not being credited with interest on the Senior Endowment Fund. Charlotte will check on this and give a report in January.

- A motion was made by Gustin, seconded by DeBardelaben, to increase the existing expenditure by \$3,000 from the Senior Endowment Fund, totaling \$10,000 annually, to be used for senior citizen programs and supplies. Motion passed.

Senior Staffing

- Discussion was held in regards to using Senior Endowment Funds to hire a part-time clerical staff for the Senior Center. We currently have one, 20 hour a week, staff member (Dottie Enright) but additional help is needed for senior programming and clerical assistance.
- Director suggested hiring a part-time staff member with the 999 hour work hour restriction, per year. Barbara also, suggested offering this as a one-year, financial assistance, from the Senior Endowment Fund, to the City.
- Staff will do a job description of the hours, clerical duties, etc. in detail and bring to the next meeting for discussion.
- After much discussion, a motion was made by Gustin, seconded by Sloan, to table the discussion of adding a part-time staff member to the senior citizen program to the January meeting. Motion passed by 5 Ayes and 1 No.

Senior Endowment Monthly Report

- Balance as of 11/30/04 is \$343,929.80.

6. Marketing Committee

- Jan Stemper-Brown was absent and will table this item to the January meeting for introduction of North County Networking group and discuss how to incorporate this committee into assisting the senior center with marketing.

OLD BUSINESS

7. Senior Activity Update

Lynda Holt discussed the following:

- Lynda was voted to be a member on the Board of Directors of Twin Cities Hospital.
- December 16 will be the senior center Christmas sing-a-long at 6 pm.
- Senior Center evacuation was held on December 15 at 11:45 a.m. and evacuation notices have been posted at the doors.
- December 3 Big Band Dance – The band did a great job at this dance. We had 77 people in attendance.
- Annual Holiday Craft Fair – The seniors raised \$250 with the help of Gene Bartlett and wife and the afghan that was donated. We would like to participate next year and instead of selling craft items, we will do a bake sale.
- Lynda showed a magnet with all of the senior signature 2005 events. These include trips and events from January through December, along with the monthly Big Band Dances every first Friday of the month.
- Lynda distributed a 2005 Senior Center monthly activity calendar that includes all the special events, trips, regular senior programs, city holidays, etc.

ADVISORY COMMITTEE COMMUNICATIONS - None

CITY COUNCIL COMMUNICATION - None

RECREATION COORDINATOR COMMUNICATION - None

RECREATION SERVICES MANAGER COMMUNICATION – *Happy Holidays*

UNSCHEDULED MATTERS

- Member Dutra and Holt advised we had 35 people in attendance at the Arthritis seminar at the senior center. The North County Physical therapy offered this one-day seminar on December 9, 2004 – very successful.
- Edna DeBardelaben is over-whelmed by the love she has received from the senior center and recognition by the City Council at their November 18, 2004 meeting for her volunteer efforts. Edna was named Nation's Volunteer of the Day on November 18, 2004. The Daily Point of Light Award honors individuals and groups that have made a commitment to connect Americans through service to help meet critical needs in their communities. Each weekday, one volunteer or volunteer effort in the country receives a Daily Point of Light Award. Congratulations to Edna for all her volunteer work.

ADJOURNMENT

- A motion was made by Member Bartlett, seconded by Member Sloan, to adjourn the meeting at 3:30 p.m. Motion passed.
- Adjourn to next month's regular meeting on Monday, January 10, 2005, 1:30 p.m. at the Senior Center, 270 Scott Street, Paso Robles.

THESE MINUTES WERE APPROVED BY THE SENIOR ADVISORY COMMITTEE AT THEIR 1/10/05 MEETING

Respectfully submitted by Judy O'Neal, Administrative Assistant

Senior Citizen Advisory Committee Minutes of 12/13/04